



**TRI-COUNTY/CITY  
SOIL & WATER CONSERVATION DISTRICT  
Board of Directors Meeting**

**MINUTES: March 19, 2010**

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**Call to Order: 8:30 a.m. - Meeting Location:** USDA Service Center, 4805 Carr Drive, Fredericksburg VA

**Directors Present:** Anne Little, Chairman, Presiding; Lewis Ashton, Vice Chairman; Bob Hunt, Treasurer; John Howe, Secretary; Greg Cebula; Kathy Harrigan; Wayne Miller; and Ray Simms.

**Staff Present:** Diane Beyer, District Manager; Etta Lucas, Conservation Specialist; Ellen Schwartz, Administrative Professional; and Andrea Vella, Conservation Technician.

**Others Present:** Ron Wisniewski, NRCS; Wayne Davis, DCR; Bobby Crisp, Associate Director

**Consent Agenda – [Motion 1]**

[a] February 19, 2010 Minutes Approved

[b] Treasurer's February Financial Report [removed and placed under Action Items.]

**Motion to Approve as amended:** Greg Cebula; Second: John Howe; Motion carried.

**February Financial Report – [Motion 2]**

February 2010 Financial Report: Account Balances as of February 28, 2010:

Operations – \$239,072.50; Cost Share – \$224,054.21.

**Motion to Approve as presented:** John Howe; Second: Louis Ashton; Motion carried.

**Approval of Funding Expenditure – [Motion 3]**

Diane Beyer requested approval of an expenditure for the Clean Water Town U.S.A. program in the amount up to \$7,500 for 100 City trees to be planted in Old Mill Park. The funding for this expenditure is to come out of the City Fine Funds. John Howe **moved** to approve the expenditure. Greg Cebula seconded; motion carried, with Anne Little abstaining from vote.

**Resignation of Patricia Kurpiel – [Motion 4]**

Anne Little announced that she had received a letter of resignation from Associate Director Patricia Kurpiel. Wayne Miller **moved** to approve the acceptance of Ms. Kurpiel's resignation "with regrets." Kathy Harrigan seconded; motion carried.

**Internal Audit – [Motion 5]**

Greg Cebula and Ray Simms announced that they had completed the internal audit and were satisfied that both financial records and the District's inventory were correct and in order. Greg Cebula **moved** to approve findings of the internal audit. Wayne Miller seconded; motion carried.

**Stafford County Director Vacancy – [Motion 6]**

Diane Beyer reported that the Personnel Committee had met with and interviewed George Schwartz, the only applicant for the Stafford Directorship that was vacated with the acceptance of

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Anne Little, Chairman

Date

John Howe, Secretary

Date

Pam Hall's resignation. Kathy Harrigan **moved** to recommend Mr. Schwartz to the Soil and Water Conservation Board as a candidate for nomination to the District's Board. Ray Simms seconded; motion carried.

### **Approval of Cost-Share – [Motion 7]**

Technical Review Committee recommended approval of the following applications for Nutrient Management Plan implementation and record keeping, pending funding [March 19, 2010]:

Last Name	First Name	Farm Name	NM-2 (acres)	Application Date	DCR Watershed Listing	DCR Ranking	County	Obligated Funds
Dye	Glenn		96.9	3/16/10	PL59	L	ST	484.50
Harris	Charles	Lakeside Dairy Farm	170.9	9/23/09	YO15	M	SP	854.50
Lane	Christopher		40	8/12/09	YO46	L	SP	200.00
Lane	Stuart		187.9	8/12/09	Yo41	L	SP	939.50
Roberts	Spencer	George Beals Trust	75.9	3/17/10	YO39	L	SP	379.50
Silver	Jerry	Silver Ridge Farm	621.4	3/17/10	RA48	M	ST	3,107.00
Tate	Alvin	Tate & Tate	227.6	11/30/09	PL66	M	KG	1,138.00
Terrell	Donald		229.5	3/17/10	YO44	L	SP	1,147.50
Williams	Herbert		179.2	10/7/09	RA49	L	KG	896.00
Young	Gerald	Blysdale Farm	121.6	3/17/10	RA49	L	KG	608.00
Young	Gerald	Blysdale Farm	438.5	3/17/10	RA48	M	ST	2,192.50
Hundley	Jay	Cloverfield	8/11/09	3/17/10	RA51	L	KG	5,215.00
							<b>Total</b>	<b>17,162.00</b>

For more details, also see *Technical Review Committee Meeting Minutes, dated March 19, 2010*.

**Motion to Approve:** Lewis Ashton; Second: Wayne Miller; Motion carried.

### **Approval of FSA Conservation Plans – [Motion 8]**

Ron Wisniewski requested presented a list of conservation practices for approval (see attached report dated March 19, 2010 for details), noting that the practices met FSA requirements.

**Motion to Approve:** Bob Hunt; Second: John Howe; Motion carried, with Ray Simms and Wayne Miller abstaining.

### **Closed Session – [Motion 9]**

John Howe **moved** to go into *Closed Session* pursuant to Virginia Code Section 2.2-3712.C, to discuss personnel issues pursuant to Virginia Code Section 2.2-3711.1. Greg Cebula seconded; Motion carried.

### **Return to Open Session and Certification – [Motion 10]**

John Howe **moved** to return to *Open Session* and to *certify* the results of the *Closed Session*, declaring that to the best of the Board's knowledge only matters lawfully exempted and as identified

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Anne Little, Chairman

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Date

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John Howe, Secretary

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Date

in the motion by which the *Closed Session* was convened were heard or discussed by this Board during the *Closed Session*. Reference Code of Virginia, Section 2.2-3712-D. Wayne Miller seconded; Motion carried.

**Schedule Meetings**

Next Board Meeting: **April 16, 2010 at 8:30 a.m.** [Location: 4805 Carr Drive]  
Finance Committee: **March 30, 2010 at 8:30 a.m.** [Location: 1802 Augustine Ave]  
Personnel Committee: **March 30, 2010 at 9:30 a.m.** [Location: 1802 Augustine Ave]  
Education Committee: March meeting cancelled.

**Policies Adopted:** None

**Motion to Adjourn:** 9:40 a.m., Greg Cebula; Second: Ray Simms; Motion carried.