



**TRI-COUNTY/CITY SOIL AND WATER
CONSERVATION DISTRICT**
4805 Carr Drive • Fredericksburg, Virginia 22408
(540) 899-9492 • Fax (540) 899-2014 • <http://tccswcd.vaswcd.org>

**BOARD OF DIRECTORS MEETING
November 21, 2008**

MINUTES

THE BOARD OF DIRECTORS of the Tri-County/City SWCD, held a meeting Friday, November 21, 2008, beginning at 8:30 a.m. in the USDA Service Center conference room located at 4805 Carr Drive, Fredericksburg, Virginia. Wayne Miller, Chairman of the Board of Directors, presided.

Opening Prayer & Pledge of Allegiance. The meeting was opened with a prayer led by John Howe, followed by the *Pledge of Allegiance* led by Wayne Miller.

DIRECTORS PRESENT: Wayne Miller, Chairman, presiding; Janet Gayle Harris, Vice Chairman; John Howe, Treasurer; Lewis Ashton; Greg Cebula; Kathleen Harrigan; Bob Hunt; and Anne Little.

OTHERS PRESENT: **Staff:** Diane Beyer; Ellen Schwartz; Etta Lucas, and Andrea Vella.

Agencies: NRCS: Ron Wisniewski; DCR: Debbie Cross; **Associate Directors:** Anne Beals; Bobby Crisp; Katie Wallet.

Guests: None.

Additions to the Regular Agenda / Public Comments. John Howe requested that the Minutes from October 17, 2008 be pulled from the *Consent Agenda* and placed under *Action Items*.

Consent Agenda:

- a. Approval of October 17, 2008, Board of Directors meeting *Minutes*. [Pulled and placed under *Action Items*.
- b. Approval of *Treasurer's Report*: September 30, 2008 –[Account Balances: Total Operations Account: \$295,106.85; Total Cost Share Account: \$158,727.21; Total Funds / All Accounts: \$453,834.06. Report to be filed with the official Board of Directors meeting *Minutes* for future audit.].
- c. Committee Reports: **i.** TRC from 10/17/08; **ii.** Leg. & Gov. from 10/17/08; **iii.** Ad Hoc from 10/31/2008; **iv.** Education/PR from 10/21/08.

[MOTION 1]

Lewis Ashton **moved** to approve *Consent Agenda* as amended. Greg Cebula seconded; motion passed.

Approval of October 17, 2008 Minutes. Anne Little requested that a statement [said in jest] by Ray Simms be struck; and John Howe requested a clarification in the wording under

[MOTION 2]

Rappahannock River Basin Commission. John Howe then **moved** to approve the October *Minutes* as amended. Lewis Ashton seconded; motion passed.

Information / Announcements: [1] Annual Meeting: Attendees planning to participate in the VASWCD's annual meeting were asked to turn in their completed registration forms. [2] Appointment to Rappahannock River Basin Commission: Debbie Cross announced Kathy Harrigan's appointment to the Commission.

Regular Agenda:**ACTION ITEMS**

City Clean Water Project. Diane Beyer requested approval for up to \$2,500 for program signs, and up to \$5,500 for water monitoring equipment for the City of Fredericksburg *Cleanwater Town*

[MOTION 3]

USA. She requested the funding come out of the City fine funds. John Howe **moved** to approve the request. Greg Cebula seconded; motion passed.

Approval of FY10 Budget Revisions. John Howe presented the revised budget and requested

[MOTION 4]

approval. John Howe then **moved** to approve the Budget as presented [see attached copy]. Janet Gayle Harris seconded; motion passed.

Approval of NACD Annual Dues. John Howe requested approval of \$775 for NACD annual

[MOTION 5]

dues. Lewis Ashton **moved** to approve the expenditure. Janet Gayle Harris seconded; motion passed.

Additional Cost Share Funding Approval. Technical Review Committee recommended

[MOTION 6]

approval for accepting additional cost share funding in the amount of \$173,192.27. Lewis Ashton

moved to accept the funding. John Howe seconded; motion passed.

Ad Hoc Committee Recommendation. Bob Hunt reported the Ad Hoc Committee

recommendation for the District's office relocation. A lengthy discussion followed. Mr. Hunt

presented the recommendation of the Committee and explained that if the District could relocate for a

rent total of \$15,000 annually, or if savings of \$5,000 total were realized, then the Committee

[MOTION 7]

supported the relocation. John Howe so **moved**, and requested Diane Beyer to present qualifying lease

agreements to the Board for consideration in December. Kathy Harrigan seconded; motion passed.

Proposed Director Retreat. A discussion was held on the possibility of the Board of Directors

[MOTION 8]

holding a director retreat. Greg Cebula **moved** to approve organizing and setting up the retreat. Janet

Gayle Harris seconded; motion passed. Kathy Harrigan to coordinate retreat.

Nominating Committee Appointments. Wayne Miller appointed Greg Cebula, John Howe,

and Ray Simms to the 2009 Nominating Committee, with Greg Cebula serving as chairman of the

Committee. Chairman Miller requested that the Committee present the slate of proposed officers at the December 19, 2008, board meeting.

Cost Share Approvals. Technical Review Committee recommended approval for cost share and nutrient management plans. [See attached *Cost Share Approval* list dated November 21, 2008, for
[MOTION 9] details]. Lewis Ashton **moved** to approve the cost share items and nutrient management as presented. Janet Gayle Harris seconded; motion passed.

Approval of FSA Conservation Plans. Ron Wisniewski requested approval for the
[MOTION 10] following plan: FSA: U.K. Kang, Stafford County. Lewis Ashton **moved** to approve the plan. Janet Gayle Harris seconded; motion passed.

Director Action List. The Board reviewed each item on the list.

Scheduling Committee Meetings. The following meetings were scheduled:

Education/PR Committee	November 25, 2008, 9:00 a.m.
Legislative Committee	November 21, 2008, immediately following today's board meeting.
Nominating Committee	To Be Announced.
Tributary Strategies Committee	December 11, 2008, 9:00 a.m.
Technical Review Committee	December 19, 2008, 8:00 a.m.
Next Board Meeting	December 19, 2008, 8:30 a.m.

Staff Reports. [Detailed Written Staff Reports for September Attached.] **Diane Beyer, Ellen Schwartz, Andrea Vella,** and **Etta Lucas** gave verbal reports.

Director Reports / Associate Director Reports. Anne Little reported that there had been a hundred trees planted in the City of Fredericksburg through the Beautification Commission.

Bobby Crisp reported that she was involved in a *Stafford Victory Gardens* program that was promoting sustainable gardening.

[MOTION 11]

Motion to Extend Meeting. John Howe **moved** to extend the meeting beyond 11:00 a.m.

Janet Gayle Harris seconded; motion passed.

Cooperating Agency Reports. Natural Resources Conservation Service: Ron Wisniewski

gave a verbal summary of his written report. [See attached copy of his report dated November 21,

2008 for details]. **Department of Conservation and Recreation: Debbie Cross** had provided a

report on *Virginia Agricultural BMP Cost-Share Funding and Accomplishment History 1998-2008*.

She also gave a budget-cuts update. **Virginia Cooperative Extension: John Howe** announced an upcoming pesticide certification session.

Information Items / Announcements. Nothing further.

Policies Adopted: None.

Chairman's Comments.

Adjournment - The meeting adjourned at 11:25 a.m.

Approved: December 19, 2008.