



**TRI-COUNTY/CITY SOIL AND WATER
CONSERVATION DISTRICT**

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**BOARD OF DIRECTORS MEETING
December 19, 2008**

MINUTES

THE BOARD OF DIRECTORS of the Tri-County/City SWCD, held a meeting Friday, December 19, 2008, beginning at 8:30 a.m. in the USDA Service Center conference room located at 4805 Carr Drive, Fredericksburg, Virginia. Wayne Miller, Chairman of the Board of Directors, presided.

Opening Prayer & Pledge of Allegiance. The meeting was opened with a prayer led by John Howe, followed by the *Pledge of Allegiance* led by Wayne Miller.

DIRECTORS PRESENT: Wayne Miller, Chairman, presiding; Janet Gayle Harris, Vice Chairman; John Howe, Treasurer; Ray Simms, Secretary; Lewis Ashton; Pam Hall; Kathleen Harrigan; Bob Hunt; and Anne Little.

OTHERS PRESENT: **Staff:** Diane Beyer; Ellen Schwartz; Etta Lucas, and Andrea Vella.

Agencies: NRCS: Ron Wisniewski; DCR: Debbie Cross; **Associate Directors:** Bobby Crisp; Art Hart; Patricia Kurpiel; and Katie Wallet.

Guests: None.

Additions to the Regular Agenda / Public Comments. John Howe requested that the Minutes from November 21, 2008 be pulled from the *Consent Agenda* and placed under *Action Items*. He also requested that item iii., Education/P/R (from 11/21/2008) be struck from the *Consent Agenda*, as the Committee did not meet on this date. Mr. Howe requested that *VASWCD Annual Meeting Expenses* be added to *Action Items*.

[MOTION 1]

Janet Gayle Harris **moved** to revise the *Consent Agenda*, as noted. Ray Simms seconded; motion passed.

Consent Agenda:

- a. Approval of November 21, 2008, Board of Directors meeting *Minutes*. [Pulled and placed under *Action Items*.]
- b. Approval of *Treasurer's Report*: October 31, 2008 – [Account Balances: Total Operations Account: \$306,125.37; Total Cost Share Account: \$268,089.56; Total Funds / All Accounts: \$574,214.93. Report to be filed with the official Board of Directors meeting *Minutes* for future audit.].
- c. Committee Reports: i. Education/PR from 11/25/08; ii. TRC Committee from 11/21/2008; iii. [Struck from Consent Agenda]; iv. Tributary Strategies from 12/11/2008.

[MOTION 2]

John Howe **moved** to approve *Consent Agenda* as amended. Janet Gayle Harris seconded; motion passed.

Approval of November 21, 2008 Minutes. A request was made for more clarification defining the statement that was struck from the October 17, 2008 Minutes. The statement to strike read: *Ray Simms voiced that he did not want to be Chair and felt he never wanted to be Chairman.* A request was made to add *DCR: Debbie Cross* to the *Others Present* section. John Howe requested to substitute the word “consideration” for the word “approval” in the *Ad Hoc Committee Recommendation*. Ray Simms requested to remove the statement “with Ray Simms

[MOTION 3]

abstaining,” from the Cost Share Approvals section. Kathy Harrigan **moved** to approve the November *Minutes* as amended. Anne Little seconded; motion passed, with Pam Hall and Ray Simms abstaining.

Information / Announcements: Nothing further.

Regular Agenda:**ACTION ITEMS**

Nominating Committee Report. John Howe reported that the Nominating Committee had met and was recommending the following slate of officers for 2009: Bob Hunt, Chairman of the Board; Anne Little Vice Chairman of the Board; Lewis Ashton, Secretary, and John Howe, Treasurer. John

[MOTION 4]

Howe **moved** that the nominations be closed and that the proposed slate of officers be approved. Janet Gayle Harris seconded; motion passed.

Office Space Lease: Agreement Signing. John Howe explained that Diane Beyer had looked at three rental properties that may be suitable for the relocation of the District office. A lengthy discussion followed, with the office space at 1313 Jefferson Davis Highway being recommended for

[MOTION 5]

the District's relocation. Mr. Howe then **moved** to approve the District renting the property; Anne Little seconded. A *Roll Call Vote* was requested:

Lewis Ashton: "No"

Pam Hall: "Yes"

Kathy Harrigan: "Yes"

Janet Gayle Harris: "No"

John Howe: "Yes"

Bob Hunt: "Yes"

Anne Little: "Yes"

Ray Simms: "No"

Wayne Miller: "No"

The motion passed with five "Yes" votes and four "No" votes. [Note: This property became unavailable before the District could submit the signed lease.]

Cost Share Approvals. Technical Review Committee recommended approval for the following nutrient management plans. [See attached *Cost Share Approval* list dated December 19, 2008, for

[MOTION 6]

details]. Lewis Ashton **moved** to approve the nutrient management plans as presented. John Howe seconded; motion passed.

Approval of FSA Conservation Plans. Ron Wisniewski requested approval for the following plan: CREP (rev.): William Boldon, King George County. John Howe **moved** to approve the plan. Janet Gayle Harris seconded; motion passed.

Director Travel. John Howe requested that actual lodging and meal expenses incurred at the VASWCD’s annual meeting be approved for payment. Ray Simms **moved** to approve expenses as requested; Anne Little seconded. The motion passed, with Janet Gayle Harris, John Howe, Bob Hunt, and Wayne Miller abstaining.

Director Action List. The Board reviewed each item on the list.

Scheduling Committee Meetings. The following meetings were scheduled:

Education/PR Committee	December 23, 2009, 9:00 a.m.
Tributary Strategies Committee	January 8, 2009, 9:00 a.m.
Technical Review Committee	January 16, 2009, 7:45 a.m.
Next Board Meeting	January 16, 2009, 8:30 a.m.
Finance Committee	February 5, 2009, 8:30 a.m.
Personnel Committee	February 5, 2009, 9:30 a.m.

Staff Reports. [Detailed Written Staff Reports Attached.] **Diane Beyer, Ellen Schwartz, Andrea Vella,** and **Etta Lucas** gave summary verbal reports.

Director Reports / Associate Director Reports. Bob Hunt and John Howe reported on the recent VASWCD Annual Meeting. Kathy Harrigan announced that she, Ray Simms, and Anne Little would comprise the *Director Retreat Planning Committee*.

Cooperating Agency Reports. Natural Resources Conservation Service: Ron Wisniewski gave a verbal summary of his written report. [See attached copy of his report dated December 19, 2008 for details]. **Department of Conservation and Recreation: Debbie Cross** provided written reports [See attached copies of *CDC Report to Districts*, dated December 2008 and *Report to the VASWCD* dated December 7, 2008, for details]. She also announced that James Pitts of King George County won the State Clean Water Farm / Basin Award. **Virginia Cooperative Extension: John Howe** announced and provided brochures on several upcoming conferences. He also distributed copies of the *Virginia Cooperative Extension 2009 Situation Analysis Executive Summary*.

Information Items / Announcements. Nothing further.

Policies Adopted: None.

Chairman's Comments.

Adjournment - The meeting adjourned at 10:59 a.m.

Approved – January 16, 2009.